

Technical Sub-Committee Terms of Reference

Version 1.0
Created – Sept, 2020
Reviewed - Annually by Swimming Counties Manukau Board

NB: These Terms of Reference must be read in conjunction with the SCM Sub-Committee Policy found [here](#).

The Sub-Committee shall –

1. Appoint assessors to conduct all of Swimming Counties Manukau (SCM) Officials Regional assessments.
2. Liaise with the Swimming New Zealand Technical Advisory Committee member for the SCM Region concerning National assessments.
3. Designate the places and times at which SCM Officials Regional and National assessments will be conducted.
4. Approve all officials applying for National Qualifications.
5. Promote and develop the capability of our Technical Officials through ongoing education, workshops/seminars.
6. Seek and recommend Regional, National and International officiating opportunities.
7. Grow the numbers and quality of our Officials at all levels.
8. Appoint a Technical Director for each SCM swim meet. The Technical Director/s will allocate Technical Officials to the swim meet.
9. Work with SCM Member Clubs to appoint Officials for all Club events conducted within the Region.
10. Ensure the welfare of all Officials appointed to all SCM Club and Regional events.
11. Evaluate all Club and Regional events.
12. Establish effective communication lines between Clubs and Officials.
13. Maintain a database of Officials qualifications.
14. Convey to SCM Clubs and Officials, in a timely manner, technical information and directives from SCM Technical S-C, Swimming New Zealand, and the Swimming New Zealand Technical Advisory Committee.
15. Communicate and cooperate with other SCM Sub-Committees when and where necessary.
16. Report to the SCM Board after each meeting and, annually to the SCM Annual General Meeting.
17. Present recommendations as thought necessary in a timely manner to the SCM Board.